

**Venue: Meeting Hall, Main Building
Laxminarayan Institute of Technology, Nagpur**

The meeting of the LIT Committee was held on Monday, 24th January 2022 at 2 P.M. in the meeting hall, main building of Laxminarayan Institute of Technology, Nagpur.

The quorum was satisfactory and the meeting started at the scheduled time. Following members attended the meeting.

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| 1. | Dr. Subhash R. Chaudhary | Vice-Chancellor, Chairman |
| 2. | Dr. P. B. Maheshwari | Dean, Faculty of Science & Technology |
| 3. | Shri. Sunil Mundada | Vice-Chancellor's Nominee |
| 4. | Dr. B. A. Bhanvase | Teacher Representative |
| 5. | Dr. G. M. Deshmukh | Teacher Representative |
| 6. | Dr. Raju B. Mankar | Member Secretary |

The leave of absence was granted to the following members as they expressed their inability to attend the meeting.

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| 1. | Dr. Sanjay Dudhe | Pro Vice-Chancellor, Member |
| 2. | Dr. Niranjana Deshkar | Management Council Member |
| 3. | Dr. Nitin Kongre | Management Council Member |
| 4. | Dr. Sudhir Fulzele | Management Council Member |
| 5. | Dr. Atul Vaidya | Vice-Chancellor's Nominee |
| 6. | Dr. P. D. Porey | Vice-Chancellor's Nominee |
| 7. | Dr. Sanjay Thakre | Joint Director, Higher Education |
| 8. | Dr. Manoj Daigavane | Joint Director, Technical Education |

Member Secretary requested Hon. Vice-Chancellor to start the meeting. Hon. Vice-Chancellor welcomed all the members of the LIT Committee and asked the Member Secretary to start the proceedings as per agenda placed.

Item No. 1: To confirm the minutes of the meeting of the LIT Committee held on 17th June 2021

The minutes were confirmed.



Item No. 2: To approve the draft budget proposal of Laxminarayan Institute of Technology for the financial year 2022-23

The draft budget prepared by the Director was approved by the Hon. Vice-Chancellor on behalf of the LIT committee on 11th October 2021. The draft budget proposal was placed before the committee for its ratification. After due deliberations the draft budget was approved by the committee.

Hon. Vice-Chancellor asked to check about the transfer of Pump House to the Engineering Section and allocation of this budget head from LIT to Engineering Section. Hon. Vice-Chancellor also suggested to create budget head and provision for the payment of internet facility in the name of LIT from the financial year 2022-23.

→ and Consultancy

Item No. 3: To place the status of accreditation proposal of Laxminarayan Institute of Technology submitted to NAAC


The Director informed the committee that the Institutional Information for Quality Assessment (IIQA) has been submitted on 7th October 2021. On acceptance of IIQA, the Self Study Report (SSR) has been submitted on 14th December 21. The Data Validation and Verification (DVV) clarifications have been submitted on 8th January 2022 after replying all the queries and uploading the documents asked by the NAAC.

The NAAC Peer Team visit is expected in March 2022. The committee members discussed and guided about the preparations for the NAAC Peer Team Visit. Hon. Vice-Chancellor suggested to arrange Mock Visit. He also asked the Director to take help and guidance of the Dean, Faculty of Science & Technology for the preparations for the NAAC Peer Team Visit.

Item No. 4: Any other point with the permission of the chair

- a) The Director asked for the permission for write-off of some very old laboratory equipments. He told that the write-off laboratory equipments will be sold to the vendor Abdul Nadim Abdul Salim having existing and valid rate contract with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. Hon. Vice-Chancellor has permitted for the same after taking proper entries in the dead stock registers. The committee also approved to do so.

- b) The Director asked for permission for the disposal of old newspapers and magazines from library. The rate contract for the waste papers with Subhash Trading Company, Nagpur was expired on 02/08/2021. As the old newspapers and magazine is not in a huge quantity the Director requested the Hon. Vice-Chancellor to permit to sell the waste papers to Subhash Trading Company. The approval was granted by the committee.
- c) Hon. Vice-Chancellor asked the Director to start the process of setting up of a dynamic WEBSITE for Laxminarayan Institute of Technology. The committee asked the director to prepare a proposal for the same.
- d) Dean, Faculty of Science & Technology asked for the provision of a small office and office staff for the smooth functioning of the Research Centre recently started in the Institute for all the branches of Engineering and Technology including Architecture. Hon. Vice-Chancellor asked the Director to submit a proposal accordingly.



Director
Member Secretary



Vice-Chancellor
Chairman